



# REQUEST FOR SERVICE

EMAIL: [BRINGITSERVEIT@GMAIL.COM](mailto:BRINGITSERVEIT@GMAIL.COM)

TEL # 866.534.6612 / FAX # 714.455.2988

IS THIS SERVE? <input type="checkbox"/> RUSH <i>*Additional fee required</i> <input type="checkbox"/> ROUTINE <i>***If not checked default service will be routine</i>	WHAT IS LAST DAY TO SERVE?
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## YOUR INFORMATION

CONTACT NAME & FIRM		Date
Street Address		Apartment / Unit #
City	State	Zip Code
E-mail		TEL #

## SERVICE INFORMATION

*\*If you are serving a entity list both the business and registered agent*

NAME OF <input type="checkbox"/> INDIVIDUAL being served <input type="checkbox"/> ENTITY being served <input type="checkbox"/> REGISTERED AGENT being served						
SERVICE ADDRESS AND TEL # is this address <input type="checkbox"/> Home <input type="checkbox"/> Work						
SECONDARY ADDRESS <input type="checkbox"/> Home <input type="checkbox"/> Work <i>*Additional fee required for service at a secondary address</i>						
DESCRIBE THE PERSON	Age	Sex	Race	Hgt	Wgt	Hair Color

### IMPORTANT!! SERVICE MUST BE MADE IN THE MANNER CHECKED BELOW

- PERSONAL SERVICE:** By personally delivering copies to the person(s) or entity being served.
- SUBSTITUTED SERVICE:** By personally delivering copies to the dwelling house, usual place of abode or business of the person(s) or authorized person on behalf of an entity being served. Person receiving documents must be at least \_\_\_\_\_ years of age and should be informed of the general nature of the documents. If the documents are served in this manner you should/should not mail copies of same to the address where the papers were left. May be sub on \_\_\_\_\_ attempt.
- POSTING:** By posting copies in a conspicuous manner to the address of the person/entity being served. If the documents are served in this manner, you should/should not mail copies of same to the address where the papers were left. For additional requirements, if any, see below. May be sub on \_\_\_\_\_ attempt.

**DESCRIPTION OF FEES**

DESCRIPTION OF SERVICE	QUOTED FEES \$\$
ROUTINE SERVICE OF PROCESS - ONE INDIVIDUAL/ENTITY <i>Service typically within 7-10 days)</i>	
RUSH SERVICE OF PROCESS - ONE INDIVIDUAL/ENTITY <i>(service typically within 48 hrs)</i>	
SECONDARY ADDRESS TO ATTEMPT SERVICE <i>(If PS Direct must attempt service at a 2<sup>nd</sup> address put the fee quoted for that 2<sup>nd</sup> address on this line)</i>	
SECONDARY PERSON BEING SERVED <i>(If you need a 2<sup>nd</sup> person served, put the fee quoted for that person on this line)</i>	
NOTARIZATION OF AFFIDAVIT/PROOF OF SERVICE <i>(\$15.00 Per Signature Where applicable)</i>	
WITNESS FEES <input type="checkbox"/> YOU ARE WRITING THE CHECK TO BE SERVED <input type="checkbox"/> PS DIRECT WILL WRITE THE CHECK TO BE SERVED <b>**** ADD 10% CHECK WRITING FEE FOR PS DIRECT TO WRITE THE CHECK****</b>	
ALL ORIGINAL AFFIDAVIT/PROOF OF SERVICE DOCUMENTS ARE SENT BACK TO YOU, HOW DO YOU WANT THEM SENT? <b>**Rates listed are for USA delivery only, international rate do vary.</b> <input type="checkbox"/> Fed Ex overnight-\$40.00 <input type="checkbox"/> USPS Express-\$25.00 <input type="checkbox"/> USPS Priority-\$15.00 <input type="checkbox"/> USPS Regular-No Chg	
PRINTING <input type="checkbox"/> ARE YOU FAXING OR EMAILING MORE THAT 10 PAGES? WHEN YOU FAX OR EMAIL US (11) OR MOR PAGES ADD .25 CENTS PER PAGE. <b>**PLEASE ENTER THE AMOUN-----&gt;</b>	
SKIP TRACING / PRIVATE INVESTIGATION <input type="checkbox"/> BASIC SKIP \$75.00 <i>(Search for an address on one (1) name)</i> <input type="checkbox"/> PRIVATE INVESTIGATIONS SERVICES	

DATE \_\_\_\_\_

<b>TOTAL</b>	
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I have read and understand all terms and conditions of Priority Service Direct.

**(Print name)** \_\_\_\_\_ **(Signature)** \_\_\_\_\_

**READ ALL TERMS & CONDITIONS AT WWW.BRINGITSERVEIT.COM**